SUMMARY:
The Indigenous Affairs Producer/Reporter (IA P/R) will produce enterprise journalism from and about Nevada Native communities that drives awareness, conversation and change. The work will include recording features; producing segments for the State of Nevada talk show; and writing long-form pieces for Desert Companion magazine.

The IA P/R must be a self-starter who is able to travel the state, at times embedding with different tribes and Indigenous groups.

The IA P/R will report on and/or produce stories about the communities, the histories, and the issues—in the context of Nevada, the Mountain West region and the nation. Many of the stories are those that have never been told. The goal is to tell our listeners and readers why these stories matter.

Many of the features will require quick turnarounds. There may be profiles, historical pieces and deep dives. Most of the work will be producing content, on a weekly basis, for our weekday-morning talk show.

The IA P/R will be expected to collaborate with others on staff.

Nevada Public Radio is seeking an individual who can add to and expand on the work just finished in our 8-part podcast series Native Nevada. The series went heavily into several topics largely unreported in Nevada, from the tragedy of missing and murdered Indigenous people to the history of Nevada’s Indian School and the 200 unmarked graves found there to the use of Indigenous art as a form of activism.

DUTIES AND RESPONSIBILITIES:
- Develop people-focused content that is interesting to listeners and readers
- Possess great interpersonal skills, able to develop trusted reputation and relationships within the community and coverage area
- Ability to travel throughout the state
- Write content for digital platforms as assigned, including social media sites
- Demonstrate a proven ability to create both radio-focused features and writing skills with strong nut graphs
- Provide great customer service, helping readers find answers and solutions

REQUIREMENTS:
- Bachelor’s or Master’s degree in journalism or in a related field, or equivalent work experience of at least 5 years with experience in reporting
• This person needs the experience to independently make strong news judgements
• Proven ability to create and edit radio/podcasts; to know the basic principles of sound recording
• Can produce and write for the ear with clear and complete scripts
• Ability to handle Adobe Audition editing software with ease
• Knows and practices journalism ethics
• Knowledge of the mechanics of Standard English grammar, spelling and AP Style
• Works well with others in a collaborative manner
• Ability to drive a motor vehicle, have a Nevada driver’s license, transportation and insurance
• Working knowledge of—or willingness to learn how to operate a Comrex for remote broadcasting
• Knowledge of ENCO, or willingness to learn how to operate and use ENCO

Salary
$62,500 annual salary per year with a travel budget of $55,000.

Physical Requirements
Ability to drive—this might include driving an RV to get from locale to locale in this expansive state—and type quickly, operate stand, walk, bend, type, reach, see and sit for up to (10) hours

FLSA Classification — Exempt; salaried

Application Process
Deadline: Open until filled
To Apply: Email, Fax or Mail a cover letter stating interest and source where you learned of the open position. Please include your resume and three professional references.

Nevada Public Radio
Attn: Human Resources
1289 S Torrey Pines Dr.
Las Vegas, NV 89146
jobs@nevadapublicradio.org
Fax: (702) 258-5646

Any employment offers made for this position will be contingent on passing a pre-employment background and DMV record check.

All Nevada Public Radio employees are asked to sign their understanding of and compliance with our Employee Handbook upon acceptance of an offer of employment. This document covers the benefits available to NVPR employees, our policies and procedures and our commitment to providing a safe, inclusive, non-discriminatory, and welcoming work environment.

In addition, upon acceptance of an offer of employment, the successful candidate will be asked to sign in acknowledgement of receiving, reviewing, and understanding of the responsibilities and essential functions of the position as stated and the at-will status of the position.
Nevada Public Radio is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to sex, gender identity, sexual orientation, race, color, religion, national origin, disability, protected veteran status, age, or any other characteristic protected by law.

PLEASE NOTE: All Nevada Public Radio employees and interns must receive both doses of the Moderna or Pfizer COVID-19 vaccine, or the single-dose Johnson & Johnson COVID-19 vaccine, unless granted an exemption for medical or religious reasons.